

**Carmel High School
Counseling Department**

**Senior Parent College
Information Session**

September 14, 2009



CHS Counseling Staff

Mr. Noel Cabassa, Director of Guidance

Ms. Danielle Brenner

Ms. Heather Jaffe

Mrs. Kristen Mancini

Mr. Nick Ruotolo

Mr. Tom Feliciotto

Ms. Juliet Kunkel

Ms. Carolyn Pollina

Mrs. Sandy O'Brien

Ms. Michele Collins

Mrs. Loretta Burke



Standardized Testing (SAT, ACT)

When Can My Student Take an ACT or SAT?

Upcoming SAT Dates: (www.collegeboard.com)

October 10th (late fee until 9/23)

November 7th (deadline 10/1)

December 5th (deadline 10/30)

Upcoming ACT Dates: (www.actstudent.org)

October 24th (late fee until 10/2)

December 12th (deadline 11/6)

Standardized Testing (SAT, ACT)

How Do Colleges Receive SAT/ACT scores?

It is the student's responsibility to send SAT and/or ACT scores directly to the institution. They are not on the CHS transcript.

SATs: www.collegeboard.com (click on "scores").
\$9.50 per report.

ACTs: www.actstudent.org (click on "scores").
\$9.00 per report

Standardized Testing (SAT, ACT)

Can I Select Which Scores Colleges See?

Yes! Both the SAT and ACT offer Score-Choice, where you can select which test dates or subject tests (SATs) are sent to colleges.

The SAT will send all test dates, unless you select Score Choice.

The ACT asks you which test date(s) you would like sent.

Transcripts: Available for pick up this week

Students should review transcripts to:

- ✓ Check For Accuracy
- ✓ Check Anticipated Diploma Type
- ✓ Review Strength of Program (including Sr. courses)

RANK:

Will be on transcript, but is UNOFFICIAL. OFFICIAL rank will be available in October.

Your College Search Continues...

- ✓ **Naviance: (or other internet-based search)**
 - ✓ Each parent has own access code: Available tonight for those who do not have codes

- ✓ **College Fairs**
 - ✓ Danbury Mall: October 19th 5:00 PM
 - ✓ Westchester County Center: October 19th 6:30-9:00 PM
 - ✓ Yorktown High School: October 20th 6:30-9:00 PM
 - ✓ Rockland CC: October 27th 7:00-9:00 PM

- ✓ **Campus Visits / Open Houses**
 - ✓ Allowed 3 college visits per year (not count towards CDA).
Paperwork in Mrs. Gentile's Office

- ✓ **Meet College Reps at CHS:** announcements, posters, e-mails

Naviance

(www.connection.naviance.com/carmel)

A web-based college and scholarship search and program free to all CHS students and parents

Students and Parents have individual access codes
(Parent codes available tonight)

Gathers statistics on acceptances, posts information about colleges, and guidance documents

System for counselors to send mass e-mails to students & parents regarding deadlines, college visits, and scholarship information.

- :: remove from quicklist
- :: set quickname
- :: update groups
- :: print mailing labels
- :: print envelopes

Change College

College name

Browse by alphabet
A B C D E F G H I
J K L M N O P Q R
S T U V W X Y Z

Browse by state:
(select state)

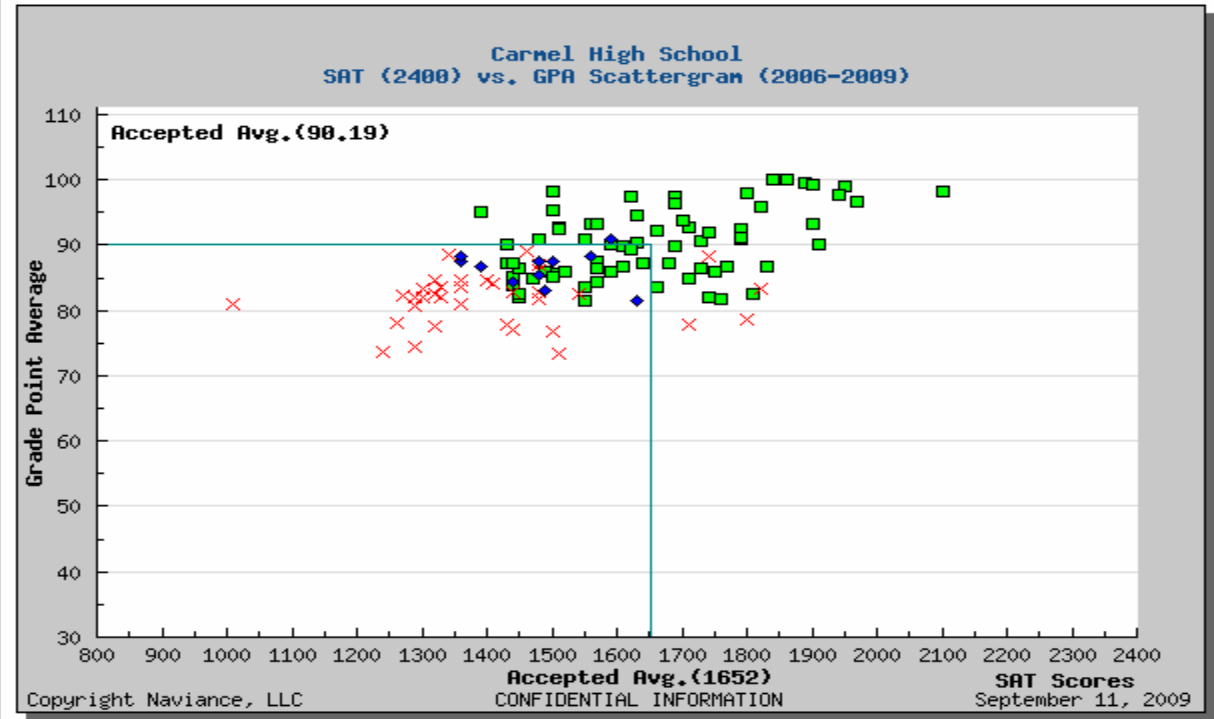
Browse by country:
(select country)

:: **Advanced Search**

Graphs

(mouseover or click on scattergram dots for more information) [Printer-friendly page](#)

Test type: SAT (2400 scale)




Items That Should Be Completed Soon...

- ✓ **Meeting with School Counselor**
 - ✓ Review credits for graduation & strength of program
 - ✓ Review list of potential colleges: (reach, range, highly likely)

 - ✓ **Writing and Re-Writing College Essay/Resume**

 - ✓ **Schedule College Interviews**

 - ✓ **Request Letters of Recommendation**
 - ✓ Teacher letter(s)
 - ✓ Counselor letter
- 

Athletes: NCAA

If you anticipate playing NCAA athletics in college, you must register with the NCAA Clearinghouse immediately at:

www.eligibilitycenter.org

Students should speak with their coaches regarding college athletics, divisions and recruitment prospects prior to registering with the NCAA

CARMEL HIGH SCHOOL
COLLEGE VISIT VERIFICATION

NAME: _____ STUDENT NBR: _____

DATE: _____

NAME OF COLLEGE VISITED: _____

LOCATION OF ABOVE COLLEGE: _____

NAME OF ADMISSIONS DIRECTOR: _____

TELEPHONE NUMBER: _____

DATE(S) OF VISITATION: _____

*****PLEASE SUBMIT THIS FORM TO YOUR ADMINISTRATOR ON THE FIRST DAY YOU RETURN TO SCHOOL, IMMEDIATELY FOLLOWING THE VISITATION. IF APPROVED, DATE(S) LISTED ABOVE WILL NOT BE COUNTED AGAINST THE MINIMUM ATTENDANCE POLICY. THERE IS A LIMIT OF THREE (3) EXCUSED DAYS PER SCHOOL YEAR.**

ADMINISTRATIVE APPROVAL: _____

DATE: _____

Release of Records Form (purple)

CLASS OF 2010

PERMISSION TO RELEASE STUDENT RECORDS *(MUST BE returned to the Guidance Office)*

I give permission for the Carmel High School Guidance Office to release a copy of _____'s transcript to educational institutions, National Collegiate Athletic Association (NCCA), Armed Services or possible employers. I understand that this transcript is a history of all courses, Regents/RCT test scores taken during high school and any standardized college entrance scores.

In compliance with state law, the Guidance Office will not release a transcript without signed parental permission.

Parent Signature

Date

Teacher Recommendation Form (blue)

PLEASE PRINT CLEARLY AND GIVE THIS FORM TO A TEACHER WHEN YOU ARE REQUESTING A RECOMMENDATION BE SENT TO A COLLEGE.

RESUME

NAME: _____

ADDRESS: _____

D.O.B. _____ Soc. Sec. #: _____

Words to best describe yourself: _____

Favorite courses in high school: _____

Enrichment experience: _____

School activities/athletics: _____

Academic honors/awards: _____

Community activities: _____

Employment: _____

Future educational plans/possible major: _____

Personal strengths/talents: _____

Counselor Recommendation Form (blue)

**CARMEL HIGH SCHOOL
PRE-APPLICATION PAPERWORK**



Student's Name _____ School Counselor _____

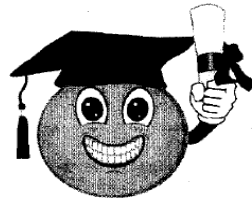
Date of Birth: _____ Social Security Number: _____

The pre-application paperwork is designed to help you with post high school planning and to assist your counselor in advising you and preparing your letter of recommendation. Please answer all questions completely and with thought. We suggest that you complete your responses in sections over a period of a few weeks- NOT in one sitting. You may attach additional sheets when necessary. You will find much of the material used in this packet helpful in completing your college applications and preparing for interviews.

The information you provide in this packet is confidential. While its contents will be used to prepare your letter of recommendation, it will not be accessible to anyone outside the school counseling department without your permission.

In order for the counselors to prepare the best possible letter of recommendation for you, we ask you to submit this packet to your counselor 3 weeks before needing your letter.

EARLY DECISION DEADLINE = OCTOBER 15th
JANUARY 1st DEADLINE = NOVEMBER 25th



WE RECOMMEND THAT YOU MAKE A COPY OF THIS AUTOBIOGRAPHY TO ASSIST YOU IN PREPARING YOUR COLLEGE APPLICATIONS.

Transcript Request Form (green)

CARMEL HIGH SCHOOL TRANSCRIPT REQUEST

NAME _____ COUNSELOR _____

STUDENT # _____ DATE: _____

*I understand that it will take a minimum of 15 school days to process the attached applications. I also understand that applications submitted after November 30, 2009 cannot be guaranteed to meet any **January 1, 2010** college deadlines. Students please sign*

IMPORTANT : A STAMPED (95 cent stamp) ADDRESSED ENVELOPE MUST ACCOMPANY THIS FORM. ENVELOPES CAN BE PICKED UP IN THE GUIDANCE OFFICE - SEE MRS. O'BRIEN.

Application Deadline _____ Early Action: Yes No Early Decision: Yes No
COLLEGES Applied To _____ Mailing Address _____

1. _____
2. _____
3. _____
4. _____

SUNY/CUNY PAPER Applications are to be returned with your stamped addressed envelope to Guidance for processing. All other applications are to be mailed by the student.

Guidance please forward to the colleges indicated above my

_____ Transcripts _____ Counselor Recommendation (You must submit a completed Blue Pre-Application Packet)

I understand that without a "Blue" Pre Application Packet, I relinquish my right to a counselor recommendation letter. **Student Signature** _____

Date Sent by CHS _____

2009/10

ONLINE Transcript Request Form

New! Transcripts will be sent electronically through Naviance

Can ONLY be used with Common Application Schools.

Students MUST have applied using the Common Application

Electronic Transcript Request (yellow)

CARMEL HIGH SCHOOL COMMON APPLICATION E-TRANSCRIPT REQUEST

Name: _____ Counselor: _____
 Student # _____ Date: _____

IMPORTANT:

By submitting this form, I am informing the Carmel High School Counseling Department that I submitted an ONLINE application at www.commonapp.org to the following schools: _____ (initial here)

As of January 2009, CHS no longer reports SAT and ACT scores on the transcript. It is the student's responsibility to have his/her scores sent directly from the testing agency to each college.

Testing Agencies: The College Board (SATs): www.collegeboard.com ACT: www.actstudent.org

COLLEGE/UNIVERSITY, City, State	EARLY ACTION	EARLY DECI- SION	DATE APPLIED
1.			
2.			
3.			
4.			
5.			
6.			

Please forward to the colleges indicated above: (check all that apply) Transcript Counselor Recommendation*

*Without a "blue" Pre-Application packet, I relinquish my right to a counselor recommendation letter.

I understand that it will take a minimum of 15 SCHOOL DAYS to process my request. I also understand that requests submitted after November 30, 2009 cannot be guaranteed to meet any January 1, 2010 college deadlines.

Students please sign: _____

Date Sent By CHS

Steps to Sending an Electronic Transcript (Common App ONLY)

ONE TIME ONLY:

Create a Common Application account at www.commonapp.org

Keep your username and password in a safe place

Log into your Naviance Family Connection Account

Click on “My Colleges”

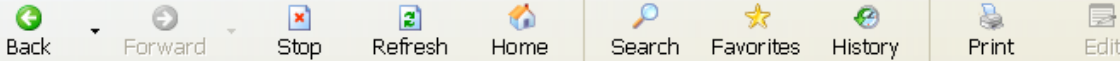
Check if you “waive” or “do not waive” right of access to the form.

(CHS recommends that you waive your right).

Check the box to authorize the release of your records

Enter your Common Application username & password

Click “submit”



Address <https://connection.naviance.com/fc/colleges/mycolleges.php>



Family Connection

powered by NAVIANCE

Carmel High School
30 Fair Street
Carmel NY 10512
p: (845) 225-8441

Main

- :: home
- :: sign out

About Me

- :: my inbox
- :: my profile
- :: my checklist
- :: my resume
- :: my game plan
- :: my test scores
- :: my colleges
- :: my careers
- :: my scholarships
- :: my journal
- :: my documents
- :: my account
- :: my personality type
- :: graduation survey
- :: survey history

About College

- :: college search
- :: college lookup
- :: college match
- :: college compare
- :: scattergrams
- :: maps
- :: acceptance history
- :: visit schedule
- :: scholarship list

! IMPORTANT PRIVACY NOTICE FOR COMMON APPLICATION

Common Application recommendation forms may not be submitted online by your school until you answer the questions below. You will not be able to change this information once you have completed the items below.

Under the terms of the Family Education Rights and Privacy Act (FERPA) you WILL have access to your Common Application recommendation forms after you matriculate UNLESS at least one of the following is true:

1. The institution does not save recommendations post-matriculation (see list at www.commonapp.org/FERPA).
2. You waive your right to access below:

Yes, I DO waive my right to access, and I understand I will never see this recommendation.

No, I DO NOT waive my right to access and may someday choose to review this recommendation.

I authorize all secondary schools I've attended to release all requested records and authorize review of my application for the admission process indicated on my Common Application recommendation forms.

Please enter your Common Application Online username and password if available. This information will ONLY be used to lookup your account so that your counselor and teachers may submit your recommendation forms online.

Common application username:

Common application password:

Confirm password:

Steps to Sending an Electronic Transcript (Common App ONLY)

➤ **FOR EACH COMMON APPLICATION SCHOOL:**

- Complete your common application and supplemental (if required)
- Submit your application online
- Submit an Electronic Transcript Request Form (*Yellow*)
- Your Secondary School Report, transcript, and counselor recommendation will be sent electronically

Admissions Terminology

Early Decision

Early Action

Rolling Admission

Common Application

SUNY/CUNY

Waive Right of Access

CEEB Code (331-235)

CHS Dates & Deadlines

Fridays in October:

Counseling Department “Brown Bag” Sessions for Students

December 1st: All transcript requests with a Jan 1st deadline

Counselor letters: Early Decision: 10/15

Jan 1st: 11/25

Early Action/Decision: one month prior to deadline

Financial Aid Night: GFMS: February 4th

Any Questions?

Evaluations

