

CARMEL CENTRAL SCHOOL DISTRICT
MINUTES-- BOARD OF EDUCATION WORK SESSION
Tuesday, Sept. 9, 2008
Carmel High School Library

The Work Session of the Board of Education was called to order by Pres Kreps at 7:34PM and was followed by the Pledge of Allegiance.

MEETING CALLED
TO ORDER AND
PLEDGE OF
ALLEGIANE

THE FOLLOWING TRUSTEES WERE PRESENT:

PRESENT

President	Richard Kreps
Vice President	Greg Riley
Trustee	Jennifer Dougherty
Trustee	James MacDonald
Trustee	Heyam Nesheiwat
Trustee	Steve Port
Trustee	William Shilling

Also in attendance were Dr. James Ryan, Superintendent of Schools and Mr. Eric Stark, Assistant Superintendent of Business, Mr. Andy Irvin, Assistant Superintendent for Instruction & Personnel, Mrs. Kathy Rohe, Director of Pupil Personnel and staff members.

ALSO IN
ATTENDANCE

Motion by Tr. Shilling, seconded by VP Riley to approve the following resolution:

EXECUTIVE
SESSION

BE IT RESOLVED, that the Board of Education hereby recesses into Executive Session for the following purpose:

- To review the employment history of a particular employee

VOTE: YES: 7 NO: 0 MOTION CARRIED TIME: 7:35 PM

The work session of the Board of Education was reconvened by 8:14 PM

MEETING
RECONVENED

Motion by Tr. Dougherty, seconded by Tr. Nesheiwat to approve the following changes to clerical positions and the addendum as discussed at the September 2, 2008 Work Session and recommended by the Superintendent of Schools.

CLERICAL
POSITIONS

- Increase a full-time Typist I position to a full-time Typist II
- Create a .5 Typist I position
- Create a full-time Typist I position

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. Nesheiwat, seconded by VP Riley for approval of the following bid awards, as per the recommendation of the Superintendent of Schools:

BIDS

- Bid #08-22 – International from Navistar (attachment A¹)
- Bid #08-23 – Bus Garage Service Vehicle (attachment A²)

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. Dougherty, seconded by Tr. Shilling to approve the faculty and non-

FACULTY & NON-

instructional personnel requests, as per attachment "B".

VOTE: YES: 7 NO: 0 MOTION CARRIED

The Board discussed revisions to the Organization Chart that would involve positions in the Technology Department. Approval of the revisions will be placed on the September 23 agenda for Board action.

**INSTRUCTIONAL
PERSONNEL
ORGANIZATION
CHART**

Mr. Stark gave an update on the Annual external audit process, the NY State audit and the hiring of an internal claims auditor. He said that the external audit is well underway and that the auditor will present a draft report at the next Audit Committee meeting on September 18th. The report will then be presented to the full Board. Mr. Stark said that the State comptroller's office has completed their on-site activities and that a draft report should be available soon. He said that the Audit Committee had interviewed two finalists for the position of Internal Claims Auditor. Pres. Kreps asked that the Board act on the appointment for this position this evening so that the district can continue to process payment for invoices.

STATUS OF AUDITS

Motion by Pres. Kreps, seconded by VP Riley to approve the appointment of Anne Montesano as the Internal Claims Auditor.

**INTERNAL CLAIMS
AUDITOR**

VOTE: YES: 7 NO: 0 MOTION CARRIED

The Board discussed the creation of ccsc Board email addresses. It was the consensus that this should be done for members so that it is assured that they receive large files through email and for the security of the information that is being transmitted. The Board also discussed the two types of electronic Board software tools that had been previously presented (Board Docs and School Board Net). Mr. Stark said that there are two versions of Board Docs and that the start-up fee for both is \$1,000 (one time fee) and that the first version is then \$2,700/year and the second version is \$12,000/year or \$11,000/year if there is a three-year commitment. School Board Net also has two versions. There is no set up fee. The first version is \$1,600/year and the premium version is \$2,360/year. Further investigation will be done to determine if there are other comparable products and this will be placed on the October 21st agenda for further review and possible action.

**BOARD OF
EDUCATION USE OF
TECHNOLOGY**

The Board discussed a request for a monetary donation for the CHS Homecoming activities. Tr. Shilling said that while the Board must be careful about funding special interests, he would be in favor of supporting this request to the extent possible. Tr. Nesheiwat said that she did not consider Homecoming a special interest as it is part of the school. Tr. Dougherty said that the Board had not budgeted for this for the 2008-09 school year. Pres. Kreps said that he would not want to set a precedent with this and said that the district supports Homecoming and that they already fund such things as providing security, lights, fields and maintenance. Tr. Dougherty said that although this is a worthy cause, that she would rather see it become part of the budget process. Tr. MacDonald said that he was torn because he knows how much parents already contribute, but that he would be opposed on a precedent basis. He said that although the Board did decide to fund the music production in the regular budget, that he saw that as supporting the curriculum. He also said that this should be part of the budget discussions. Tr. Shilling said that he would support it if it were presented at budget time. It was the consensus of the Board to not move forward with this request.

HOMECOMING

Representatives from Blue Dragon demonstrated the security camera system that is in place at Carmel High School, Kent Elementary, and Transportation facilities. A representative from Keyspan also demonstrated their door lock system.

**SECURITY
CAMERAS & DOOR
LOCK SYSTEM**

Dr. Ryan presented a summary of the district priorities as discussed at the Board of Education retreat in August. He said that with the Board's consent, he would proceed with this plan.

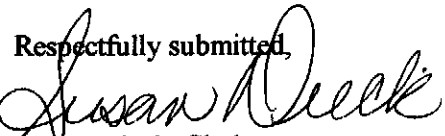
There was no old business to discuss.

There were no comments at the Open Session

Motion by Tr. Shilling, seconded by Tr. Port that the Board of Education adjourn the Work Session.

VOTE: YES: 7 NO: 0

MOTION CARRIED
TIME: 10:00 PM.

Respectfully submitted,

Susan Dieck, Clerk
Board of Education

BOARD OF
EDUCATION
RETREAT

OLD BUSINESS

OPEN SESSION

WORK SESSION
ADJOURNMENT

Carmel Central School District

TRANSPORTATION DEPARTMENT

Office of the Supervisor

Tel: (845) 225-3200
Fax: (845) 225-5585

1099 Route 52
Carmel, NY 10512

MEMO TO: Eric Stark, Ass't. Supt. for Business

FROM: Peter Ferone, Supervisor Transportation

DATE : August 18, 2008

RE: BID RECOMMENDATIONS – INTERNATIONAL FROM NAVISTAR BID #08-22
Opened 8/12/08

Vendors Notified -5

Responded -2

It is recommended that this bid be awarded for the period October 1, 2008 through September 30, 2009, on the basis of low bid meeting specifications as follows:

RUWET-SIBLEY EQUIPMENT CORP

Low Bid at 10% Discount off National Fleet Pricing.

"A"

Carmel Central School District

TRANSPORTATION DEPARTMENT

Office of the Supervisor

Tel: (845) 225-3200
Fax: (845) 225-5585

1099 Route 52
Carmel, NY 10512

AUG 19 2008

Received by
Eric Stark, Superintendent

MEMO TO: Eric Stark, Assistant Superintendent for Business

FROM: Peter Ferone, Supervisor Transportation - PF

DATE: August 18, 2008

RE: BID RECOMMENDATIONS

BID #08-23 – BUS GARAGE SERVICE VEHICLE – OPENED 8/12/08

Vendors Notified – 5

Responded -3

It is recommended that this bid be awarded on the basis of low bid to the vender below meeting specifications .

RAMP TRANSPORTATION CO., INC
1435 RT 112
PORT JEFFERSON STATION, NY 11776

(1) 2008 Chevrolet Silverado 3500 HD - \$46,381.00

"A2"

4. **Substitute Teacher Appointment(s)** – May we consider approval of the following substitute teacher appointment(s), as recommended by the Supt. of Schools:

Röttler, Mary Ellen	Bisaccia, Stephanie
Barcia, Daina	Dewire, Danielle
Olivieri, Lorraine	Sarracco, Laurie

5. **Teaching Assistant Resignation(s)** – May we consider approval of the following teaching assistant resignation(s), as recommended by the Supt. of Schools:

Schnaudigel, Bernadette -KPS, 3 hrs, eff. 09/01/08.

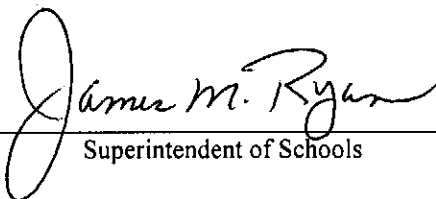
6. **Increase in Assignment(s)** – May we consider approval of the following teaching assistant increase in assignment(s), as recommended by the Supt. of Schools:

Credaroli, Santa	-Increase from 5 to 6 hrs, eff. 09/01/08.
Glendon, Philomena	-Increase from 5 to 6 hrs, eff. 09/01/08.
Castantino, Camille	-Increase from 5 to 6 hrs, eff. 09/01/08.
Robinson, Monica	-Increase from 5 to 6 hrs, eff. 09/01/08.
Munnick, Geraldine	-Increase from 5 to 6 hrs, eff. 09/01/08.
Harding, Lee Ann	-Increase from 5½ to 6 hrs, eff. 09/01/08.
Kätz, Judy	-Increase from 5½ to 6 hrs, eff. 09/01/08.
Schnut, Inge	-Increase from 5½ to 6 hrs, eff. 09/01/08.
Trabakino, Diane	-Increase from 5½ to 6 hrs, eff. 09/01/08.

6. **Substitute Teaching Assistant Appointment(s)** – May we consider approval of the following substitute teaching assistant appointment(s), as recommended by the Supt. of Schools:

Eveland, Maryanne

AI:jk
09/09/08



Superintendent of Schools