

CARMEL CENTRAL SCHOOL DISTRICT  
CODE OF CONDUCT PUBLIC HEARING  
MINUTES-- BOARD OF EDUCATION MEETING  
Tuesday, March 24, 2009  
Kent Primary School

The regular meeting of the Board of Education was called to order by President Kreps at 7:38 p.m. and followed by the Pledge of Allegiance.

MEETING  
CALLED TO  
ORDER

At the Open Session, Nancy Mittelstadt, a nurse at CHS and the union representative spoke against the proposed elimination of four LPN positions. She asked the Board to consider the ramifications if this elimination were to take place. Carolyn Kilgus spoke about music program and the proposed cut to choral lessons. She asked how this reduction would trickle down to the middle school program. She said she was concerned about any cuts to the music program. Nancy Scott, and RN and parent of a CHS students said she would not want to see the elimination of the LPN positions. Christina Cowles, GFMS Librarian said that it would be a disaster to reduce the GFMS librarian position to 25% and to not have a librarian in the building.

OPEN SESSION

ROLL CALL BY THE CLERK SHOWED THE FOLLOWING TRUSTEES PRESENT:

ROLL CALL

|                |                    |
|----------------|--------------------|
| President      | Richard Kreps      |
| Vice President | Greg Riley         |
| Trustee        | Jennifer Dougherty |
| Trustee        | James MacDonald    |
| Trustee        | Heyam Nesheiwat    |
| Trustee        | Steve Port         |
| Trustee        | William Shilling   |

Also in attendance were Dr. James Ryan, Superintendent of Schools, Mr. Eric Stark, Assistant Superintendent for Business, Mr. Andy Irvin, Assistant Superintendent for Instruction, Curriculum and Personnel, Mrs. Kathy Rohe, Director of Pupil Personnel, interested residents and staff.

ALSO IN  
ATTENDANCE

President Kreps read the calendar.

CALENDAR

Motion by Tr. Shilling, seconded by Tr. Nesheiwat for approval of the minutes of the Board of Education Regular Meeting of February 24, 2009.

MINUTES 2/24/09  
BOARD OF  
EDUCATION  
MEETING

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. Shilling, seconded by Tr. Nesheiwat for approval of the minutes of the Board of Education Budget Work Session of March 3, 2009.

MINUTES 3/3/09  
BOARD OF  
EDUCATION  
BUDGET WORK  
SESSION

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. Shilling, seconded by Tr. Nesheiwat for approval of the minutes of the Board of Education Work Session of March 10, 2009.

MINUTES 3/10/09  
BOARD OF  
EDUCATION  
WORK SESSION

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. Shilling, seconded by Tr. Nesheiwat for approval of the Financial Reports for the month of February, 2009.

FINANCIAL  
REPORTS –  
FEBRUARY 2009

VOTE: YES: 7 NO: 0 MOTION CARRIED

Richard Hoey reported on the upcoming music production workshop and fundraising activities.

STUDENT  
REPORT

Mr. Kevin Bailey of the Putnam Count Industrial Development Agency presented information on the Gateway Summit development and the proposed payment in lieu of tax agreement for the school district.

PUTNAM  
COUNTY  
INDUSTRIAL  
DEVELOPMENT  
AGENCY –  
PAYMENT IN  
LIEU OF TAX  
AGREEMENT

Motion by Tr. Nesheiwat, seconded by Tr. Shilling to approve the following resolution:

BE IT RESOLVED that the Board hereby approves the provisions of the Payment in Lieu of Tax Agreement dated as of March 1, 2009 between the Putnam County Industrial Development Agency and Jaral Putnam, LLC, as presented at this meeting. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.

Tr. Dougherty said she would have liked more time to review the agreement. Mr. Bailey said that the agreement had been discussed with Mr. Wilson, but that the Industrial Development Agency (IDA) did not follow through in a timely manner with Dr. Ryan. He said that under normal circumstances, the Board would have plenty of time to review the agreement. However, with the uncertainty of the NY State budget, it was unclear if funding for the IDA would continue but that agreements that had been adopted before the NY State budget (due April 1, 2009) would be honored.

VOTE: YES: 7 NO: 0 MOTION CARRIED

Dr. Ryan introduced David Sammel and Paul Adamo who gave an update on the EXCEL project. The bids are to be opened on Monday, April 6, 2009. Pres. Kreps asked about inferior products from overseas. Mr. Adamo said that specifications are included in the submittal process and that if anything appears out of the ordinary that they will test the product in question. 2009-2010 budget presentations were made by Transportation, Facilities and Operations and Technology.

SUPERINTEN-  
DENT'S REPORT

Tr. Dougherty reported that the Education and Assessment Committee met on Feb. 24 and they listened to a DVD presentation by Jeff Davis on a kindergarten readiness program for Channel 22, and discussed the Strategies for Success course for CHS freshmen which will be recommended to the full board for approval. They discussed the CHS ninth grade honors program and CHS SAT scores. The next meeting is April 28 in the GFMS Library at 6:00 p.m.

BOARD  
REPORTS

Tr. Port said that the Finance Committee met on March 3 and requested a fund balance report and discussed the 2009/2010 updated budget. He said the Audit Committee also met on March 3 and discussed the Internal Claims report for February. He said that all staff training on proper purchasing procedures is now complete. He said that they discussed the RFP for the Internal Cliams Auditor and that the committee recommends the services of Ray Preusser to the full board. He said that one vendor responded to the GASB 45 RFP.

Tr. Nesheiwat said that the Transportation and Facilities Committee met on March 10 and discussed a bus stop issue, heard an update from Mr. Sammel on the EXCEL project, discussed

the energy efficiency company and the energy audit and discussed updating the Transportation website. The next meeting is April 14 at 5:30 p.m. in the CHS Library.

Motion by Tr. Dougherty, seconded by VP Riley for approval of the student placements for the 2008-2009 school year and annual reviews as recommended by the District Committee on Special Education and the District Committee on Preschool Special Education as follows

SPECIAL  
EDUCATION  
PLACEMENTS

|       |       |       |       |       |       |       |       |       |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 31897 | 20191 | 32313 | 32723 | 31476 | 19692 | 16363 | 19704 | 21605 |
| 30253 | 20876 | 30027 | 32627 | 32592 | 17464 | 32877 | 32619 | 32318 |
| 32514 | 19490 | 15521 | 32595 | 31726 | 31232 | 32094 | 21069 | 20173 |
| 15956 | 18474 | 31812 | 32680 | 32901 | 32922 | 31766 | 32062 | 31503 |
| 14994 | 32615 | 32594 | 32477 | 17725 | 32509 | 32637 | 32913 | 19621 |
| 20286 | 18061 | 15956 | 32638 | 20523 |       |       |       |       |

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. Nesheiwat, seconded by Tr. Port to approve the NYBEST (New York Benefits for Educators & Students Trust )Participation Agreement, as discussed at the March 10, 2009 Work Session, and authorize the Board President to fully execute said agreement. A copy of said agreement shall be incorporated by reference within the minutes of this meeting. (attachment A).

NYBEST  
AGREEMENT

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. Shilling, seconded by VP Riley to approve the 2009/2010 School Calendar, as discussed at the March 10 Work Session, and as recommended by the Superintendent of Schools. (attachment B).

2009/2010  
SCHOOL  
CALENDAR

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. MacDonald, seconded by Tr. Nesheiwat to approve of a second reading and adoption of the following policies:

POLICIES

- #9330 – Smoking on School Premises by Staff (attachment C )
- #4317 – Teaching about Drugs, Alcohol, Tobacco (attachment C<sup>1</sup>)
- #5312.3 – Smoking (attachment C<sup>2</sup>)

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. MacDonald, seconded by Tr. Dougherty to accept the Accounts Payable and Purchasing Internal Audit Report, as prepared by ACCUME Partners and discussed at the March 10, 2009 Work Session.

ACCUME  
INTERNAL  
AUDIT REPORT

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. Nesheiwat, seconded by Tr. Port to approve a five-year proposal for auditing services submitted by Raymond G. Preusser, CPA, as recommended by the Superintendent of Schools.

INDEPENDENT  
AUDITOR

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. MacDonald, seconded by Tr. Shilling to approve an agreement with the Patterson

PATTERSON

Little League, effective April 1, 2009 – October 31, 2009, as recommended by the Superintendent of Schools. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.

LITTLE LEAGUE  
AGREEMENT

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. Nesheiwat, seconded by VP Riley to approve an agreement between the Putnam County Real Estate Property Tax Service and Carmel Central School District, and authorize the Superintendent of Schools to fully execute said agreement. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.

PUTNAM  
COUNTY REAL  
PROPERTY

This was tabled until the next meeting so that the Board could receive further information on the agreement.

Motion by Tr. Shilling, seconded by Tr. Dougherty to approve the following bid award, as per the recommendation of the Superintendent of Schools:

BIDS

- Printing Bid #09-10 – Courier Printing Corporation (attachment D)

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by VP Riley, seconded by Tr. Dougherty to consider adoption of the resolution to participate in cooperative bidding through Southern Westchester BOCES for supplies, commodities, materials and equipment, as recommended by the Superintendent of Schools. (attachment E)

BOCES  
COOPERATIVE  
BIDDING

This was tabled so that the Board could receive information about the two items in which the district elected not to participate.

Motion by VP Riley, seconded by Tr. Shilling, to declare the following inventory of used textbooks as surplus equipment, and place said textbooks out for bid, as recommended by the Superintendent of Schools:

SURPLUS  
TEXTBOOKS

Book: 100 Used Physical Textbooks, entitled Physics: Principles and Problems  
Author: R. Neff and P. Zitzwitz  
Publisher: Glencoe/McGraw Hill  
Copyright: 1995

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. Dougherty, seconded by VP Riley to approve the following field trip, as per Board of Education Policy #4531:

FIELD TRIP

- CHS Adelphi Step Club – Cheer and Dance/Drill Team Competition – Hershey, PA – May 9, 2009

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. Dougherty, seconded by Tr. Port to approve the following fundraising request, as

FUNDRAISING

per Policy #1510:

REQUEST

- CHS Spanish Club – Rest Stop Brewster Coffee Sale – 5/24/09
- CHS Adelphi Step Club – Applebee’s Pancake Breakfast – 3/28/09
- CHS Environmental Club – “Globe” Hacky Sack and Earth Day Erasers Sale – 4/15 – 4/22/09
- CHS Environmental Club – “Save the Rainforest” Change Collection – 4/22/09
- CHS Rock Club – Concert – 5/14/09
- CHS Technical Stage Crew – Applebee’s Pancake Breakfast – 4/25/09
- CHS Football Program – Cookie Dough Sale – 3/30 – 4/3/09
- GFMS Music Department – T-shirt Sale – Month of March

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by VP Riley, seconded by Tr. Shilling to approve Mary List to serve in the capacity as parent member for CPSE meetings, as per the recommendation of the Superintendent of Schools.

CPSE PARENT MEMBER

VOTE: YES: 7 NO: 0 MOTION CARRIED

Motion by Tr. MacDonald, seconded by VP Riley for approval of the faculty and non-instructional requests. (attachment F).

FACULTY & NON-INSTRUCTIONAL

VOTE: YES: 7 NO: 0 MOTION CARRIED

Tr. Port said that the Board is mindful of the competing needs for scarce resources in this budget process and that no reductions are done frivolously or without an eye on qualify education and the safety of students and staff.

OLD BUSINESS

At the Open Session, Ken Prejs of East Fishkill asked about the inclusion of the alternate bids for the EXCEL project. Pres. Kreps said that we are now in different economic times and have a new architect and construction manager than what was in place for previous projects. Pres. Kreps said that the Board would give an update on the alternate bids and whether they would be included in the project once the bids have been opened.

OPEN SESSION

Motion by VP Riley, seconded by Tr. Port to enter into Executive Session to

- To review the employment history of a particular person/persons

EXECUTIVE SESSION

VOTE: YES: 7 NO: 0 MOTION CARRIED

TIME: 9:45 p.m.  
Respectfully submitted,

Susan Dieck  
Clerk, Board of Education

Motion by Tr. Shilling, seconded by Tr. MacDonald that the regular meeting of the Board of Education reconvene.

MEETING RECONVENED

VOTE: YES: 7 NO: 0 MOTION CARRIED

TIME: 10:40 p.m.

Motion by Tr. Port, seconded by VP Riley that the regular meeting of the Board of Education adjourn.

ADJOURNMENT

VOTE: YES: 7 NO: 0

MOTION CARRIED

TIME: 10:42 p.m.

Respectfully submitted,

James M. Ryan, Ed.D.  
Clerk, Pro-Tem, Board of Education

**CARMEL CENTRAL SCHOOL DISTRICT**

TREASURER'S MONTHLY REPORT  
For The Month Ended February 28, 2009

|   | General A200         | General Investment A451 | Total                | School Lunch      | Federal           | Trust & Agency      | Capital             |
|---|----------------------|-------------------------|----------------------|-------------------|-------------------|---------------------|---------------------|
| <b>Available Cash Balance as Reported at the end of preceding month</b>                     | 46,154,534.12        | 4,954,940.75            | 51,109,474.87        | 572,006.90        | 60,081.03         | 1,159,898.27        | 789,490.51          |
| <b>Add:</b>   |                      |                         |                      |                   |                   |                     |                     |
| Receipts: Collected During the Month:   |                      |                         |                      |                   |                   |                     |                     |
| Real Property Taxes   |                      |                         | 0.00                 |                   |                   |                     |                     |
| Penalties & Interest  |                      |                         | 0.00                 |                   |                   |                     |                     |
| Star Reimbursement  |                      |                         | 0.00                 |                   |                   |                     |                     |
| State & Federal Aid   | 6,867.00             | 226,853.67              | 233,720.67           | 25,459.00         |                   |                     |                     |
| Interest & Earnings on Investments  | 23,740.55            | 963.47                  | 24,704.02            | 317.29            |                   |                     |                     |
| Tuition & Charges for Services  |                      |                         | 0.00                 |                   |                   | 354.86              | 194.10              |
| Sales   |                      |                         | 0.00                 | 81,255.12         |                   |                     |                     |
| Payroll & Interfund Transfers   | 2,087,985.46         | 23,077.00               | 2,111,062.46         |                   | 139,819.39        | 2,201,068.38        | 411,732.93          |
| Miscellaneous Receipts  | 207,857.30           |                         | 207,857.30           | 2,416.66          | 160.00            | 293,005.32          | 293,005.32          |
| Revenue Anticipation Note   |                      |                         | 0.00                 |                   |                   |                     |                     |
| Increase/Decrease Investments   |                      |                         | 0.00                 |                   |                   |                     |                     |
| <b>Total:</b>   | <b>2,326,450.31</b>  | <b>250,894.14</b>       | <b>2,577,344.45</b>  | <b>109,448.07</b> | <b>139,819.39</b> | <b>2,201,583.24</b> | <b>704,932.35</b>   |
| <b>Less:</b>  |                      |                         |                      |                   |                   |                     |                     |
| Disbursements During the Month:   |                      |                         |                      |                   |                   |                     |                     |
| By Check  | 1,937,190.52         |                         | 1,937,190.52         | 120,581.28        | 96,156.19         | 247,253.31          | 462,223.53          |
| By Wire or Interfund Transfer   | 5,800,470.27         | 3,675,974.86            | 9,476,445.13         |                   |                   | 1,948,203.06        |                     |
| <b>Available Cash Balance At End of Month</b>   | <b>40,743,323.64</b> | <b>1,529,860.03</b>     | <b>42,273,183.67</b> | <b>560,873.69</b> | <b>103,744.23</b> | <b>1,166,025.14</b> | <b>1,032,199.33</b> |
| <b>Account Code:</b>  | <b>A200</b>          | <b>A451</b>             |                      | <b>C200</b>       | <b>F200</b>       | <b>T200</b>         | <b>H200</b>         |
| <b>Reconciliation with Bank Statement:</b>  |                      |                         |                      |                   |                   |                     |                     |
| Balance Per Bank Statements   | 41,210,716.68        | 1,552,937.03            | 42,763,653.71        | 585,415.66        | 144,359.70        | 2,093,162.21        | 1,192,077.52        |
| Less: Outstanding Checks  | 467,433.43           |                         | 467,433.43           | 24,600.77         | 44,663.09         | 128,251.57          | 159,898.19          |
| ADD: Deposits in transit  |                      |                         | 0.00                 |                   |                   |                     |                     |
| Miscellaneous items   |                      | -23,077.00              | -23,077.00           |                   | 4,047.62          | -798,885.50         |                     |
| <b>Adjusted Bank Balance</b>  | <b>40,743,283.25</b> | <b>1,529,860.03</b>     | <b>42,273,143.28</b> | <b>560,814.89</b> | <b>103,744.23</b> | <b>1,166,025.14</b> | <b>1,032,179.33</b> |
| Unadjusted Book Balance   | 40,743,323.64        | 1,529,860.03            | 42,273,183.67        | 560,873.69        | 103,744.23        | 1,166,025.14        | 1,032,199.33        |
| Reconciling Items   | -40.39               |                         | -40.39               | -58.80            |                   |                     | -20.00              |
| <b>Adjusted Book Balance</b>  | <b>40,743,283.25</b> | <b>1,529,860.03</b>     | <b>42,273,143.28</b> | <b>560,814.89</b> | <b>103,744.23</b> | <b>1,166,025.14</b> | <b>1,032,179.33</b> |
| Unreconciled Difference   | 0.00                 | 0.00                    | 0.00                 | 0.00              | 0.00              | 0.00                | 0.00                |
| <b>Certificates of Deposit:</b>   |                      |                         |                      |                   |                   |                     |                     |
| See separate list   |                      |                         |                      |                   |                   |                     |                     |
| I certify that the above balances are in agreement with the bank statements, as reconciled. |                      |                         |                      |                   |                   |                     |                     |

Linda Haywood

## RESOLUTION

The undersigned, as \_\_\_\_\_ of the Board of Education of Carmel Central School District, does hereby certify that at a regular monthly Business Meeting of the Board of Education of said School District, held on \_\_\_\_\_, 200\_, the following resolution was duly adopted:

WHEREAS, NYBEST Participants have established NYBEST, the NYBEST Agency, and the NYBEST Agency Accounts to facilitate and further the operational and administrative needs, requirements, and responsibilities of New York State public school districts and their employees, retirees, students, volunteers, and others involved in the educational community, respecting multiple types of Benefits, and related products, services and coverages through insurance, self-insurance, or otherwise, as appropriate, in accordance with the terms of the NYBEST Participation Agreement;

WHEREAS, NYBEST Services, LLC ("the NYBEST Agency") was licensed as an insurance agency on a nonprofit basis by the New York State Insurance Department in 2002, to serve as an insurance producer for Benefits purposes and as the operating arm of NYBEST;

WHEREAS, NYBEST Participants desire to have ongoing involvement, input, information, and oversight respecting NYBEST, the NYBEST Agency, and the NYBEST Agency Accounts, through the NYBEST Board of Governors and the NYBEST Executive Committee;

WHEREAS, the NYBEST Executive Committee representing the NYBEST Board of Governors provides ongoing involvement, input, and oversight respecting NYBEST, the NYBEST Agency, and the NYBEST Agency Accounts;

WHEREAS, the NYBEST Custodian has been designated to receive, hold, and disburse monies and financial instruments in the NYBEST Agency Accounts for purposes of providing and administering Benefits and related products, services and coverages, subject to the supervision and guidance of the NYBEST Board of Governors, the NYBEST Executive Committee, and the NYBEST Coordinator;

WHEREAS, NYBEST seeks to obtain the best protection, programs, pricing, education, expertise and efficiencies in Benefits on behalf of the educational community; and

WHEREAS, a school district may select any one or more of the following services or insurance coverages ("NYBEST Benefit Plan(s)") currently offered through the NYBEST Agency:

- Group Life Insurance
- Group Dental Insurance
- Group Long Term Disability ("LTD")
- Group Health Insurance (including HMOs)
- Student Accident Insurance
- §403(b) Tax Sheltered Annuities --- Remittance & Compliance
- Flexible Spending Account --- Supplemental Insurance;

11A



Carmel Central School District 2009/2010 School Calendar

**Sep-09**

| S | M  | T  | W  | T  | F  | S |
|---|----|----|----|----|----|---|
|   |    | 1  |    |    |    |   |
|   | 8  | 9  | 10 | 11 |    |   |
|   | 14 | 15 | 16 | 17 | 18 |   |
|   | 21 | 22 | 23 | 24 | 25 |   |
|   | 28 | 29 | 30 |    |    |   |

**September**  
 9/2 Supt. Conference Day  
 9/3 Supt. Conference Day  
 9/7 Labor Day  
 9/8 School Opens  
 9/28 Yom Kippur  
**Total days:** 16 Student Days  
 2 Supt. Conference Days

**Oct-09**

| S | M  | T  | W  | T  | F  | S |
|---|----|----|----|----|----|---|
|   |    |    |    | 1  | 2  |   |
|   | 5  | 6  | 7  | 8  | 9  |   |
|   | 12 | 13 | 14 | 15 | 16 |   |
|   | 19 | 20 | 21 | 22 | 23 |   |
|   | 26 | 27 | 28 | 29 | 30 |   |

**October**  
 10/12 Columbus Day  
**Total days:** 21 Student Days

**Nov-09**

| S | M  | T  | W  | T  | F  | S |
|---|----|----|----|----|----|---|
|   | 2  | 3  | 4  | 5  | 6  |   |
|   | 9  | 10 | 11 | 12 | 13 |   |
|   | 16 | 17 | 18 | 19 | 20 |   |
|   | 23 | 24 | 25 | 26 | 27 |   |
|   | 30 |    |    |    |    |   |

**November**  
 11/11 Veteran's Day  
 11/26, 27 Thanksgiving Recess  
**Total days:** 18 Student Days

**Dec-09**

| S | M  | T  | W  | T  | F  | S |
|---|----|----|----|----|----|---|
|   | 1  | 2  | 3  | 4  |    |   |
|   | 7  | 8  | 9  | 10 | 11 |   |
|   | 14 | 15 | 16 | 17 | 18 |   |
|   | 21 | 22 | 23 | 24 | 25 |   |
|   | 28 | 29 | 30 | 31 |    |   |

**December**  
 12/24 - 12/31 Holiday Recess  
**Total days:** 17 Student Days

**Jan-10**

| S | M  | T  | W  | T  | F  | S |
|---|----|----|----|----|----|---|
|   |    |    |    |    |    |   |
|   | 4  | 5  | 6  | 7  | 8  |   |
|   | 11 | 12 | 13 | 14 | 15 |   |
|   | 18 | 19 | 20 | 21 | 22 |   |
|   | 25 | 26 | 27 | 28 | 29 |   |

**January**  
 1/1 New Year's Day  
 1/18 Martin Luther King Day  
**Total days:** 19 Student Days

**Feb-10**

| S | M  | T  | W  | T  | F  | S |
|---|----|----|----|----|----|---|
|   | 1  | 2  | 3  | 4  | 5  |   |
|   | 8  | 9  | 10 | 11 | 12 |   |
|   | 15 | 16 | 17 | 18 | 19 |   |
|   | 22 | 23 | 24 | 25 | 26 |   |

**February**  
 2/15 - 2/19 Winter Recess  
**Total days:** 15 Student Days

**Mar-10**

| S | M  | T  | W  | T  | F  | S |
|---|----|----|----|----|----|---|
|   | 1  | 2  | 3  | 4  | 5  |   |
|   | 8  | 9  | 10 | 11 | 12 |   |
|   | 15 | 16 | 17 | 18 | 19 |   |
|   | 22 | 23 | 24 | 25 | 26 |   |
|   | 29 | 30 | 31 |    |    |   |

**March**  
 3/26 Supt. Conference Day  
 3/29 - 3/30 \*Spring Recess\*  
**Total days:** 19 Student Days  
 1 Supt. Conference Day

**Apr-10**

| S | M  | T  | W  | T  | F  | S |
|---|----|----|----|----|----|---|
|   |    |    |    |    |    |   |
|   | 5  | 6  | 7  | 8  | 9  |   |
|   | 12 | 13 | 14 | 15 | 16 |   |
|   | 19 | 20 | 21 | 22 | 23 |   |
|   | 26 | 27 | 28 | 29 | 30 |   |

**April**  
 4/1 - 4/2 \* Spring Recess \*  
**Total days:** 20 Student Days

**May-10**

| S | M  | T  | W  | T  | F  | S |
|---|----|----|----|----|----|---|
|   |    |    |    |    |    |   |
|   | 3  | 4  | 5  | 6  | 7  |   |
|   | 10 | 11 | 12 | 13 | 14 |   |
|   | 17 | 18 | 19 | 20 | 21 |   |
|   | 24 | 25 | 26 | 27 | 28 |   |
|   | 31 |    |    |    |    |   |

**May**  
 5/31 Memorial Day  
**Total days:** 20 Student Days

**Jun-10**

| S | M  | T  | W  | T  | F  | S |
|---|----|----|----|----|----|---|
|   |    |    |    |    |    |   |
|   | 1  | 2  | 3  | 4  |    |   |
|   | 7  | 8  | 9  | 10 | 11 |   |
|   | 14 | 15 | 16 | 17 | 18 |   |
|   | 21 | 22 | 23 | 24 | 25 |   |
|   | 28 | 29 | 30 |    |    |   |

**June**  
 6/25 Last Day of School  
**Total days:** 19 Student Days

☐ = school closed

184 Student Days (includes 4 snow days)  
 3 Superintendent Conference Days  
 187 Total Days

If no snow days are used, then school is closed on April 5, May 28, April 6, April 7  
 If one snow day is used, then school is closed on April 5, May 28, April 6  
 If two snow days are used, then school is closed on April 5, May 28  
 If three snow days are used, then school is closed on April 5  
 If four snow days are used, there are no changes in the school calendar.  
 If more than four snow days are used, school will be open on:  
 March 26 (1st day), March 29 (2nd day), March 30 (3rd day), March 31 (4th day)

\*NOTE: Spring Recess is subject to change so be sure to not make irrevocable plans for this time.

11B

### SMOKING ON SCHOOL PREMISES BY STAFF

The Board of Education, recognizing health hazards associated with smoking and in accordance with federal and state law, prohibits smoking or other tobacco use in all school buildings, on school property or at any school-sponsored event. ~~except that faculty and staff will be permitted to smoke in designated areas of non-instructional school buildings and grounds during non-school hours when no school-sponsored event is taking place on school property.~~

The Superintendent will have copies of this policy prominently posted in the workplace. In addition, the Superintendent will designate an agent to be responsible for informing individuals smoking in a non-smoking area that they are in violation of Article 13 of the Public Health Law and/or the federal Pro-Children Act of 1994.

**Cross-ref:** 1530, Smoking on School Premises  
5312.3, Smoking

**Ref:** Goals 2000, Educate America Act §§1041 et seq. (The Pro-Children Act of 1994)  
Public Health Law Article 13-E; §§206; 340; 347  
Education Law §§409(2); 3020-a  
Newark Valley C.S.D., 83 NY2d 315 (1994)  
Oneonta City S.D., 24 PERB 3025 (1991)

**Adoption Date:** April 24, 2001

**Revised:**

"C" 11

## TEACHING ABOUT DRUGS, ALCOHOL, TOBACCO

The Board of Education views with grave concern the serious implications of alcohol, drug, and tobacco use by people, specifically young people, all over the United States and especially in the school district. In keeping with its primary responsibility--the education of youth--the Board directs the professional staff of the district to continue to investigate the causes of student involvement with drugs, tobacco and alcohol, and to develop suitable preventive measures however and whenever feasible. In addition referral to community cessation and education resources will be supported (promoted).

The Board and the professional staff shall continue to seek ways to educate students and school staff of the district about the dangers of the illegal use of drugs and the abuse of alcohol and tobacco. Instruction will include sessions about the causes and effects of drug, alcohol and tobacco abuse, especially in young people. In addition, all high school students will receive instruction on the dangers of driving while under the influence of alcohol and/or drugs.

The following objectives must be realized if the goal of minimizing drug, tobacco and alcohol abuse is to be achieved:

1. students shall be encouraged to identify the problem and its causes and to organize to solve it;
2. they should understand the nature of legal and illegal drugs and tobacco;
3. they shall be encouraged to develop a set of values and behavioral insights which shall give them a deeper understanding of themselves and society;
4. they shall be encouraged to identify the variety of alternate forms of behavior, other than drug or alcohol abuse and tobacco use, which are available to satisfy their needs; and
5. they shall be encouraged to make constructive decisions concerning the use of drugs, alcohol, and tobacco.

While the Board in no way condones the abuse of illegal or harmful substances, it is in the interest of student and staff health that a climate be created in the schools so that individuals with problems may seek to receive help without fear of reprisal.

**Cross-ref:** 5312.3, Smoking

**Ref:** Education Law §804  
8 NYCRR §§100.2(c)(3)

**Adoption Date:** February 23, 2000

**Revised:**

*11/01/11*

**SMOKING**

The Board of Education recognizes the health hazards associated with smoking, and, therefore, prohibits smoking, use of and promotion/advertising of tobacco-related products by students in school buildings, on school property, in district equipment or vehicles, or at school-sponsored activities.

Students caught violating this policy will be subject to disciplinary penalties.

**Cross-Ref:** 1530, Smoking on School Premises  
4317, Teaching About Drugs, Alcohol, Tobacco  
9330, Smoking on School Premises by Staff Members

**Ref:** The Pro-Children Act of 1994, 20 U.S.C. §6081 et seq.  
Public Health Law Article 13-E §§1399-n et seq.

**Adoption Date: June 18, 2001**

**Revised:**

11/25/11



# Courier Printing Corporation

24 Laurel Bank Ave. / Deposit, New York 13754 / Phone: 607-467-2191 • Fax: 607-467-5330

February 24, 2009

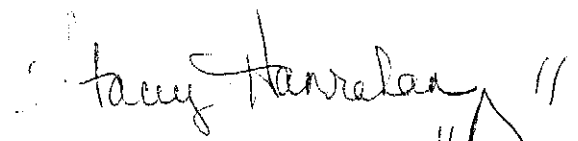
Carmel Central School District  
ATTN: Purchasing Department  
District Office  
81 South Street  
Patterson, NY 12563

RE: BID # 09-10 – Newsletter/Calendar Printing

Based on the specifications provided by you, we are pleased to submit the following quote:

|                     |   |              |                                      |
|---------------------|---|--------------|--------------------------------------|
| DESCRIPTION:        | Newsletter                              |              |                                      |
| QUANTITY:           | 15,000                                  | SIZE:        | 11 x 17                              |
|                     |   |              | NO. OF PAGES:<br>Folded to 5 ½ x 8 ½ |
| STOCK:              | 70# Gloss Text                          |              |                                      |
| COLOR OF INK:       | 2/2                                     |              |                                      |
| ARTWORK:            | Camera Ready or Disk                    | COMPOSITION: |                                      |
| HALFTONE SCREENING: | On Disk                                 |              |                                      |
| BINDING:            | Cut, Fold, & Pack in cartons            |              |                                      |
| PRICE:              | 15,000 Copies - \$1402.00               |              |                                      |
| REMARKS:            | Thank you for the opportunity to quote. |              |                                      |

Sincerely,

  
Stacey Hanrahan  
Sales Estimator



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24 Laurel Bank Ave. / Deposit, New York 13754 / Phone: 607-467-2191 • Fax: 607-467-5330

February 24, 2009

Carmel Central School District  
ATTN: Purchasing Department  
District Office  
81 South Street  
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RE: BID # 09-10 – Newsletter/Calendar Printing

Based on the specifications provided by you, we are pleased to submit the following quote:

|                     |   |              |          |               |               |
|---------------------|---|--------------|----------|---------------|---------------|
| DESCRIPTION:        | Calendar  |              |          |               |               |
| QUANTITY:           | 15,000  | SIZE:        | 8 ½ x 11 | NO. OF PAGES: | 28 Plus Cover |
| STOCK:              | Text – 70# Matte Text / Cover – 80# Gloss Cover           |              |          |               |               |
| COLOR OF INK:       | Text – Black / Cover – 4/4                                |              |          |               |               |
| ARTWORK:            | Camera Ready or Disk                                      | COMPOSITION: |          |               |               |
| HALFTONE SCREENING: | On Disk   |              |          |               |               |
| BINDING:            | Cut, Fold, Saddle Stitch, Drill 1 hole, & Pack in cartons |              |          |               |               |
| PRICE:              | 15,000 Copies - \$6421.00                                 |              |          |               |               |
| REMARKS:            | Thank you for the opportunity to quote.                   |              |          |               |               |

Sincerely,

Stacey Hanrahan  
Sales Estimator

**RESOLUTION OF BOARD OF EDUCATION**

WHEREAS it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

Now, therefore, be it

RESOLVED that the CARMEL CENTRAL School District agrees to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of:

|                                      | Please check Either |           |
|--------------------------------------|---------------------|-----------|
|                                      | <u>YES</u>          | <u>NO</u> |
| 1. Art Supplies                      | ✓                   | —         |
| 2. General School Supplies           | ✓                   | —         |
| 3. Office Supplies                   | ✓                   | —         |
| 4. Fine Paper Supplies               | ✓                   | —         |
| 5. Audio Visual Supplies & Equipment | ✓                   | —         |
| 6. Bakery Goods                      | —                   | ✓         |
| 7. Cafeteria Food Supplies           | —                   | ✓         |
| 8. Custodial Supplies                | ✓                   | —         |
| 9. Custodial Paper Supplies          | ✓                   | —         |
| 10. Lumber Supplies                  | ✓                   | —         |
| 11. Laser & Ink Jet Toners           | ✓                   | —         |
| 12. Microcomputer Software           | ✓                   | —         |
| 13. Microcomputer Hardware           | ✓                   | —         |
| 14. Office & Classroom Furniture     | ✓                   | —         |
| 15. Graphing Calculators             | ✓                   | —         |

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until: June 30, 2010, and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

\_\_\_\_\_  
Clerk

CARMEL CENTRAL School District  
School District

\_\_\_\_\_  
Date of Board Adoption

81 South St  
Address

Patterson NY  
12563

11  
E

CARMEL CENTRAL SCHOOL DISTRICT  
Patterson, New York 12563

A. Faculty

1. **Faculty Child-rearing Leave(s) of Absence, without pay** – May we consider approval of the following faculty child-rearing leave(s) of absence, without pay, as recommended by the Supt. of Schools:

Vickery, Charissa -MPES Elementary Education, from 6/04/2009 through 06/30/2009

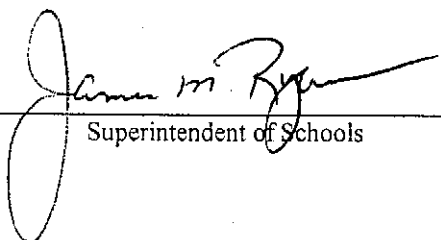
2. **Coaching Appointment(s)** - May we consider approval of the following Coaching appointment(s), as recommended by the Superintendent of Schools:

Tornatore, Susan -9<sup>th</sup> Grade Softball  
Zupan, David -Girls' Spring J.V. Track

3. **Substitute Teaching Assistant Appointment(s)** – May we consider approval of the following substitute teaching assistant appointment(s), as recommended by the Supt. of Schools:

Olsen, Evelyn  
Rota, Jennifer  
Caso, Andrea  
Aiello, Janeen  
DeFilippo, Patrice  
McGlynn, Alison

Al:jk  
03/24/09

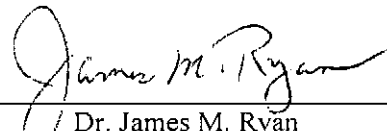
  
\_\_\_\_\_  
Superintendent of Schools

"F"

**CARMEL CENTRAL SCHOOL DISTRICT**  
**Patterson, New York 12563**

**NON-TEACHING**

1. **Appointment(s) Non-Competitive** - May we consider approval of the following appointments, subject to a 26-week probationary period, as recommended by the Superintendent of Schools:  
Stumm, Kirk                    -School Bus Driver, 4¾ hrs/day, (repl. Roberts), Step 2, \$20.11/hr, eff. 03/05/09.  
Monaco, Tony                    -Lead (Senior) Automotive Mechanic, 8 hrs/day, (repl. Dunn), Step 6, \$31.86/hr, eff. 04/01/09.
  
2. **Increase in Hours** – May we consider approval of the following increase in hours, as recommended by the Superintendent of Schools:  
Roberts, Debra                -School Bus Driver, 4¾ to 6½ hrs/day, (repl. Hughes), eff. 03/04/09.
  
3. **Substitute Appointment(s)** – May we consider approval of the following substitute appointments, as recommended by the Superintendent of Schools:  
Bauer, Brenda                -Clerk P/T Substitute, eff. 03/25/09.  
Olivieri, Lorraine            -Clerk P/T Substitute, eff. 03/25/09.  
Caso, Andrea                 -Substitute Monitor/SESA, eff. 03/25/09.  
Aiello, Jeneen                -Substitute Monitor/SESA, Clerk P/T Sub, eff. 03/25/09.  
DeFilippo, Patrice           -Substitute Monitor/SESA, Clerk P/T Sub, eff. 03/25/09.  
McGlynn, Alison             -Substitute Monitor/SESA, Clerk P/T Sub, eff. 03/25/09.  
Sherlock, Sheila             -Substitute Monitor/SESA, Clerk P/T Sub, eff. 03/25/09.
  
4. **Emergency Conditional Substitute Appointment(s)** – May we consider approval of the following emergency conditional substitute appointments. These appointments are subject to and shall not constitute employment by the School District unless and until clearance for employment has been received from the State Education Department relating to the fingerprinting and criminal history record check of the prospective school employees, as recommended by the Superintendent of Schools:  
Duddie, Peter                -Substitute Cleaner, eff. 03/25/09.
  
5. **Registrar Appointment(s)**- May we consider approval of the following registrar appointment(s) as recommended by the Superintendent of Schools:  
O'Brien, Sandra  
Burke, Loretta

  
\_\_\_\_\_  
Dr. James M. Ryan  
Superintendent of Schools